

City & Guilds Level 3 Certificate in Assessing Vocational Achievement (RQF)

The City & Guilds Level 3 Certificate in Assessing Vocational Achievement (RQF) is intended for those individuals working in, or looking to work in, assessment and internal quality assurance and wishing to gain a recognised qualification.

This qualification is aimed at those who assess occupational competence in the work environment or vocational skills, knowledge and understanding in environments other than the workplace such as workshops, classrooms or other training environments.

Candidates can select the units that best meet their requirements depending on which areas they wish to assess.

Entry requirements:

In order to complete this qualification candidates must:

- Be a minimum of 16 years of age
- Take an initial assessment of their literacy, mathematics and ITC skills

Delivery & assessment methods:

This qualification has a minimum of 84 guided learning hours and is delivered as a classroom and work environment observation based package.

The course consists of 1 initial classroom based induction day plus between 2 - 8 observations in the learner's own work environment (depending on the units chosen).

Course content:

The Level 3 Award and Certificate qualifications provided the candidate with an in depth understanding of assessment which can then be applied to assessing either vocationally related achievement or occupational competence in the workplace depending on their chosen field.

Candidates will select the units and qualifications that best meet their requirements depending on what areas that they wish to assess.

Level 3 Award in Understanding the Principles & Practices of Assessment (RQF)
Level 3 Award in Assessing Occupational Achievement (RQF)

Level 3 Award in Assessing Vocational Achievement (RQF)

Level 3 Certificate in Assessing Vocational Achievement (RQF)

Units covered:

Unit 1: Level 3 Award in Understanding the Principles and Practices of Assessment (RQF):

This qualification is intended for those who wish to gain an understanding of the principles and practices of assessment without any requirement to practice as an assessor.

Assessment method:

- A portfolio of evidence to demonstrate that the learner has met the required

assessment criteria

Unit 2: Level 3 Award in Assessing Occupational Competence in the Work Environment (RQF):

This qualification is intended for those who assess occupational competence in the work environment .

It includes the following assessment methods:

- Observations of performance in the work environment
- Witness testimony
- Examining products of work
- Questioning the learner
- Professional discussion with the learner
- Examining learner statements
- Recognising prior learning (RPL)

Unit 3: Level 3 Award in Assessing Vocationally Related Achievement (RQF):

This qualification is intended for those who assess vocational skills, knowledge and understanding in environments other than the workplace such as workshops, classrooms or other training environments.

It includes the following assessment methods:

- Assessment of the learner in simulated environments
- Skills tests
- Oral and written questions
- Assignments
- Projects
- Case studies
- Recognising prior learning (RPL)

Level 3 Certificate in Assessing Vocationally Achievement (RQF):


This qualification is intended for those who assess both occupational competence and

vocational skills and comprises of the above three Awards.

Assessment for this qualification includes all of the above methods plus a portfolio of evidence to demonstrate that the learner has met the required assessment criteria.

What next?

Candidates successfully completing this qualification may wish to progress to further qualifications, such as:

 City & Guilds Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (RQF)

Course location, timings and cost:

£750 + VAT (£900)

This qualification is run at our Derby centre - see calendar for dates. Time: 0830 - 1630 hours (initial classroom induction day)

Cost:

*Please note that there may be an additional cost for observations depending on location.